Block II Professional Portfolio Evaluation Form

Teacher Candidate: ____________________________ Date: ____________________________

The portfolio should document a student’s growth and professional competence as a professional, nurturing instructor/manager. A portfolio should provide a unique picture of how each student's experiences and reflections on those experiences contributed to growth and competence. To earn a satisfactory Block II portfolio evaluation rating, the portfolio must be considered acceptable in terms of content and quality.

Portfolio Contents
Consistent with the desire to personalize portfolios, there are few required components. In order to receive a satisfactory Block II portfolio evaluation rating on the portfolio contents, however, ALL of the following required portfolio components MUST be present:

_____ Cover letter. The key functions of the cover letter are as follows:
The cover letter should:
1. Describe the contents of the portfolio.
2. Describe how the portfolio contents demonstrate the student's growth and competence as a reflective and nurturing, professional instructor and manager.
Comments:

_____ Philosophy of education statement
Comments:

_____ A list of relevant courses. This list should include:
1. Course numbers, credit hours, and course titles*.
2. For each course, the student must also specify the program goal(s) to which the course relates.
   *Grades are optional.
Comments:

_____ Evaluations and/or critiques of the student's field experiences by the cooperating teacher(s) and supervisor(s).
   ____ Critical reflections on these field experiences and critiques may be attached as a separate document or may be included in the portfolio's cover letter.
Comments:

_____ A collection of 2-4 selected entries (each with a caption). Each portfolio entry must:
1. Demonstrate sustained effort and reflection by the student.
2. Document the student's growth and/or competence with regard to specific professionalism, instructor, and/or manager goals.
Comments:
Block II Professional Portfolio Evaluation Form (Cont'd.)

Portfolio Quality

Students are to select a limited number of portfolio entries (2-4), their best or most representative work, to offer as evidence of their growth and competence as a nurturing, professional instructor-manager. A satisfactory rating for each portfolio entry is required. Evaluators should use the following scale to rate the quality of each entry:

0 = Quality of entry is not adequate
1 = Satisfactory Quality
   Characteristics of Satisfactory:
   All required elements
   Connection to the program goals
   Writing mechanics relatively free from error
   Relatively easy-to-use organization
2 = High Quality
   Characteristics of High Quality:
   Clear connections to program goals
   Organizational structure that is clear and easy to use
   Writing mechanics free from errors
   Connections to student's plans for future professional development
   Evidence of student's strengths as a classroom teacher
   Critical reflections about teaching, learning, and schools

_____ Portfolio Entry #1 -- Description/Title ___________________________ Date _________
Comments:

_____ Portfolio Entry #2 -- Description/Title ___________________________ Date _________
Comments:

_____ Portfolio Entry #3 -- Description/Title ___________________________ Date _________
Comments:

_____ Portfolio Entry #4 -- Description/Title ___________________________ Date _________
Comments:

I consider this portfolio to be __________ Satisfactory __________ Unsatisfactory

Signature of Portfolio Advisor ____________________________ Date __________

Signature of Student ____________________________ Date __________

The Portfolio Advisor must fill out this form, sign it (along with the Advisee). It must then be turned into the office for the Associate Dean for Teacher Education (107 Corbin) before the last day of classes.